

SSC International Release Packet

DECLARATION, AUTHORIZATION AND RELEASE FOR BACKGROUND INFORMATION – APPLICANTS FOR EMPLOYMENT (section 1 of 3)

In connection with my application with _____ (“Company”), I, _____, hereby authorize the following data researchers, **SJV Data Solutions, InformData/AMS Inform** and their associates (“Data Processors”) to research, verify and obtain a report in relation to the information that I have provided in connection with my application for employment, the Company will engage a background screening provider, **Security Services of Connecticut, Inc. (“Provider”)**. The information Provider, its agents and Data Processors may research and verify my personal background, professional standing, work history and qualifications. The Company and its Data Processors may also collect and verify background information about me.

I understand that the employment related screening searches, to the extent applicable law allows and in accordance with applicable laws, will be conducted and information I provide will be researched and verified using various appropriate sources, including but not limited to the following: current and past employers, criminal conviction records, motor vehicle or driving records, credit information, military records, school/educational records and professional and personal references.

I authorize, without reservation, any individual, corporation or other private or public entity to provide the Company and Provider and their Data Processors all relevant information about me. I agree to assist Provider and the Company and their Data Processors in verifying and collecting this information and to provide any additional information requested in connection with my application for employment with the Company.

Unless I submit my revocation to the Company this Declaration, Authorization and Release, in original, faxed or photocopied form, shall be valid for this and any future reports and updates that may be requested if I am employed by Company.

Privacy Practices

Many countries around the world have laws to protect ‘personal data’; that is, information about identified or identifiable individuals. In the course of researching and verifying information from the sources described above, Provider, Data Processors and the Company will process personal data, some of which may have a high degree of sensitivity. However, both Provider and its Data Processors, are familiar with and make every effort to comply with all applicable data privacy laws, including, in particular, the European Union’s General Data Protection Regulation (‘GDPR’).

Possible Categories of Data to be collected

The following types of Personal Data may be collected when conducting a background screening. Some of this data may be considered sensitive Personal Data. The type of information collected will depend on the specific type of search required by the Company.

- Identification information
- National Identification numbers
- Address information
- Right to work / work permit information
- Education history and qualifications
- Employment history
- Publicly sourced information (e.g. media information)
- Criminal history
- Appearance on global sanctions or terrorist watch lists

Data Retention

Your Personal Data will be kept by the provider and their Data Processors for as long as needed to conduct the background screening; or for legal, regulatory, or contractual requirements we may have to meet. This is to allow for audits and for the resolution of any disputes and complaints.

By signing below, I confirm that I have read and understand the above statements regarding the processing of my Personal Data and that I provide my consent.

Signature: _____ Date: _____

Print Name: _____

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DECLARATION, AUTHORIZATION AND RELEASE FOR BACKGROUND INFORMATION – APPLICANTS FOR EMPLOYMENT (section 2 of 3)

Company, Provider and Data Processors are independent data controllers (not joint controllers), each with their own respective legal responsibilities with respect to their processing of personal data. The report produced by Provider and Data Processors will generally contain personal data about me, and it is shared with the Company.

For the purposes of GDPR, Provider and Data Processors process my personal data on the basis that it is necessary for the purposes of the legitimate interests including the provision of a pre-employment background checking services to commercial organizations to ensure the suitability, integrity and reliability of individuals such organizations wish to employ in positions of responsibility where such personal qualities are important.

I explicitly consent to the Company, Provider and its Data Processors to process personal data for the purposes described above. I also explicitly acknowledge that the nature and circumstances of my proposed role with the Company are such that it is of the utmost importance for the Company, Provider and Data Processors to conduct the pre-employment screening described herein and that, as such, my consent, including in relation to the processing of sensitive personal data, is freely-given.

Depending on my career history, personal circumstances and the nature and location of the role for which I am being considered, it may be necessary for Provider and its Data Processors to obtain personal data about me from various countries around the world and, in order to do so, to share certain aspects of my personal data with its network of contracted researchers in these countries. I understand that such researchers are bound by strict contractual obligations of confidentiality and data privacy when it comes to the handling of my personal data.

Provider and Data Processors will comply with any requests to exercise my rights in accordance with applicable law. I am aware, however, that there are a number of limitations to these rights, and there may be circumstances where Provider and Data Processors are not able to comply with my request. To make any requests regarding my personal data, or if I have any questions or concerns regarding my personal data, I should contact Security Services of Connecticut Inc. using the details below or if I choose to follow the Opt-Out Option box and instructions below. Depending on the country in which I am located, I may also be entitled to contact my local supervisory authority for data protection.

If I have any queries on any aspect of Security Services of Connecticut Inc. Privacy Policy, I can contact their office at bsi@smgcorporateservices.com or by post at the address below:

Security Services of Connecticut, Inc.
BSI Data Protection Officer
25 Controls Drive
Shelton CT 06483

Opt-Out Option

Providing your information is strictly voluntarily. Choosing not to provide your information will result in the Data Processors inability to conduct your background screening check. For further information on the impact of not providing the required information to Data Processors, please reach out to your contact at the Company.

☐ I choose not to provide my Personal Data.	<i>Check the box and return the form to the Company. Do not provide any information</i>
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By signing below, I confirm that I have read and understand the above statements regarding the processing of my Personal Data and that I provide my consent.

Signature: _____ Date: _____

Print Name: _____

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DECLARATION, AUTHORIZATION AND RELEASE FOR BACKGROUND INFORMATION – APPLICANTS FOR EMPLOYMENT (section 3 of 3)

International Onward Transfer

Provider and Data Processors may transfer your Personal Data to other countries outside of your residence country, including to the United States of America ("U.S."), by those means determined by the relevant jurisdiction to be appropriate, in order to perform a background screening that you authorized. Your Personal Data may also be processed and stored in other countries where the Provider and Data Processors are located. Your Personal Data may be subject to U.S. or other laws for disclosure and may be accessible to foreign law enforcement, national security agencies, or courts. Note that the laws regarding Personal Data in some of the jurisdictions involved may be different or less stringent than the laws of the country in which you reside. Please be aware that the Provider and Data Processors may be required to disclose an individual's Personal Data in response to a lawful request by public authorities, including to meet national security or law enforcement requirements.

Provider and Data Processors utilize a variety of methods to transfer Personal Data across country borders. This includes consent, and contractual methods. Provider and Data Processors maintain appropriate contracts in place with service providers who may view and access your Personal Data. In the case of EU and Swiss Personal Data, Provider and Data Processors abide by the [EU-U.S. and the Swiss-U.S. Privacy Shield Frameworks](#) ("Privacy Shield") developed by the U.S. Department of Commerce.

The following information section will be used for background screening purposes only and will not be used as hiring criteria.

Printed Full name – First, Middle, Last: _____

Current Address: _____

Address in Country being searched: _____

Address in Country being searched (if applicable): _____

Address in Country being searched (if applicable): _____

In Country ID or Citizen Number (if applicable): _____

Current Phone Number: _____

Current Email: _____

Mother-Full Maiden Name (if applicable): _____

Fathers-Full name (If applicable): _____

By signing below, I confirm that I have read and understand the above statements regarding the processing of my Personal Data and that I provide my consent.

Signature: _____ Date: _____

Print Name: _____